



## Application for Leave from School

Date of Application: \_\_\_\_\_

Name of Student: \_\_\_\_\_

Grade: \_\_\_\_\_

Period of Absence: From: \_\_\_\_\_ Till: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent Signature \_\_\_\_\_

Date: \_\_\_\_\_

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### SCHOOL APPROVAL

Comments/ Remarks by  
Class Teacher: \_\_\_\_\_  
\_\_\_\_\_

Principal's Remarks:

Approved: ☐ Not approved: ☐

Signed: \_\_\_\_\_

Date: \_\_\_\_\_